



Mission

Strengthening the Oaklands community by providing programs, services and resources for its residents, businesses and visitors.

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| Job Title | Community Book Club Facilitator | | | | |
| Program Area | Recreation | Length of Commitment | September – June | Hrs/month | 3-4 hrs |
| Position Summary (2 – 3 sentences) | Facilitate the Oaklands Community Association’s community book club on the first Tuesday of the month from 6:30-8 pm starting September 4 th . | | | | |
| Duties | <ul style="list-style-type: none"> • Set and clean up before and after the program including arranging tables and chairs, preparing coffee, tea, and snacks and organizing supplies • Read monthly book selection and compile list of questions to evoke discussion • Participate in scheduled activities and help facilitate group participation | | | | |
| Impact of Position | The book club provides an opportunity for community members who love reading to come together and share in lively discussions, self-expression, and gain new perspectives. | | | | |
| Training and Support | <ul style="list-style-type: none"> • Volunteer Handbook • Volunteer Orientation • On-the-job training, support and supervision | | | | |
| Benefits | <ul style="list-style-type: none"> • Share your love of reading and all things literary with others • Meet new people and contribute to building community | | | | |
| Skills and Qualifications | <ul style="list-style-type: none"> • Avid reader • Enthusiastic and comfortable leading a balanced discussion • Criminal Record Check required | | | | |
| Experience Required | Experience facilitating programs and/or leading discussions would be an asset | | | | |

Main Contact: Erin Henneberry, Programs Coordinator

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