



Oaklands Community Association

www.OaklandsCommunityCentre.com

Maintenance Worker – Oaklands Neighbourhood House

Position Start Date: asap

Position Closes: Nov 30th 2018

Position Available: Maintenance Worker

Duties will include:

- Assessments of all internal and external areas of the Oaklands Neighbourhood House building with repairs as required,
- Monthly assessments of safety and emergency equipment
- Maintenance projects as they arise
- Management of maintenance contracts with external contractors
- Regular communication and feedback

All applicants must have:

- A basic understanding of electricity and plumbing as well as a general knowledge of construction and construction materials
- A knowledge of BC Building and Safety Standards
- A high school diploma or equivalent with basic computer skills
- The ability to work flexible hours to suit operations and needs
- The ability to manage multiple projects
- The ability to work within a budget
- Own tools

N/B additional hours may be available if applicant is able and willing to complete basic landscaping duties

Rate of Pay: Wage will be commensurate with experience

Hours: From 10 to 20 hours per month with some flexibility

Apply to: Sandy Robertson, Facility Manager

Please send resume and cover letter

#1-2827 Belmont Avenue

Victoria, B.C.

V8R 4B2

Email: facilities@oaklandsca.com