



Mission

Strengthening the Oaklands community by providing programs, services and resources for its residents, businesses and visitors.

Land Use Committee Terms of Reference

Purpose

The purpose of the Oaklands Land Use Committee is to:

- Facilitate dialogue between land use development applicants and members of the Oaklands community in accordance with the City of Victoria's CALUC Terms of Reference, to identify levels of support and areas of concern regarding Official Community Plan amendment, rezoning, variance and liquor license applications
- Be knowledgeable about the Oaklands Neighbourhood Plan and Precinct Plan(s), and Inform and empower neighbours through education to be involved in development application discussions. Oaklands Land Use Committee may also wish to comment on the interpretation of the relevancy of City policies and whether development applications fit with the spirit and intent of the Neighbourhood Plan.
- Communicate to everyone involved regarding issues identified with OCP Amendment, rezoning, variance, temporary use permit and liquor license applications; and the adequacy of the community consultation.

Committee Responsibilities

Specific responsibilities include:

- Post meeting schedules, agendas and minutes to the OCA website. Agendas are to be distributed/posted no later than 5 days before the meeting.
- Submit minutes of community meetings to the City of Victoria and land use development applicants in a timely manner, not to exceed 15 days.
- Consult with City planners, City Counsellors, land use developers, and other neighbourhood land use committees on local policies, plans, initiatives and concerns
- Participate in land use planning processes, neighbourhood plan updates, other land use and transportation related issues, and City of Victoria initiatives
- The Land Use Committee and individual committee members must declare any conflicts of interest in accordance with the City of Victoria's CALUC Terms of Reference and OCA policies.

Structure & Function

The Land Use Committee is chaired by a Board Director or designate. A co-chair may be appointed as necessary. Additional members of the committee may include other interested Board Directors and community volunteers. The Committee includes a minimum of three (3) members.

Committee meetings are scheduled monthly, with the exception of August. All meetings are open to the public.

Term of Service

The Land Use Committee Chair is chosen from or appointed by the Board of Directors following the Annual General Meeting. All OCA community members can express their interest in joining the Committee to the Chair or Co-chair. Expected term of service is one year.

Reporting

Reports will be submitted to the OCA Board of Directors by the Land Use Committee Chair or Co-chair at the monthly Board meetings. The Chair or Co-chair will report to the City of Victoria as required.

Approved by OCA Board, December 13, 2016