



Oaklands Community Association

Mission

Strengthening the Oaklands community by providing programs, services and resources for its residents, businesses and visitors.

Oaklands Community Association 2018 Annual General Meeting

Wednesday, April-11-18

7:00 – 9:00 pm, Oaklands Community Centre

1. Call to Order and Welcome (Dave Driedger)

Call to order at 7:00pm – Board President Dave Driedger started with acknowledging that we are visitors on Song Hees and Esquimalt First Nations Land. David welcomed Nadia Hamdon – Constituency Assistant for Minister Rob Fleming - Victoria-Swan Lake MLA.

Dave expresses regrets from Victoria City Council Liaison Marianne Alto who is attending the formal ceremonies marking the death of Esquimalt Nation Chief Andy Thomas, and will be at the Esquimalt Nation from noon today through late this evening, and again tomorrow from 7 am through late evening. She regrets for missing everyone tonight and hopes there will be another opportunity for a discussion about Reconciliation and the opportunities ahead for the Oaklands neighbourhood. She extends my apologies, and the reason for my absence, to those assembled this evening.

Nadia Hamdon speaks on behalf of Minister Rob Fleming:

- Minister Rob Fleming sends his regrets for not being able to attend this evening. He wants to remind Oaklands neighbours that his office can assist with accessing and understanding government services, provide congratulatory messaging, can help navigate Workplace BC, Employment services, The Residential Tenancy Act and accessing or advocating for other services.
- Minister Fleming is hosting a Coffee and Conversations get together at Koffi April 31st 11:00am -1:00pm and May 26th 11:00am – 1:00pm at Gorgeous Coffee.

2. Motion to adopt Agenda (Dave Driedger)

Moved by Robin Drader
Seconded by Rob Tornack
Motion carried

3. Adoption of Minutes (Dave Driedger)

Moved by Rob Tornack
Seconded by Robin Drader
Motion Carried

Dave introduces John O'Brien to present his treasurer report and thanks him for his hard work as treasurer over this past year.

4. Treasurer's Report – John O'Brien

During the year, OCA was called upon to demonstrate both resilience and sacrifice. Faced with uncertainty about availability of space needed for child care and programs, with the ripple effect on our revenue generation along with some additional expenses, we faced a financial risk.

[Type text]

On your Treasurer's advice, the Board of Directors elected to delay filling vacant positions to ensure a sound year-end. After all is said and done, OCA came through with flying colours.

With our new Executive Director Chris Holt, we have realigned certain roles and processes, and have established a budget to support a positive way forward.

We all owe a vote of thanks to staff who rose to the occasion when needed, to volunteers on the Board—who gave more than can be reasonably expected with remarkable good cheer, and to the support of volunteering community members who will be even more important in the days ahead.

Our work is informed by members who participate in various activities —meetings like this one, Community Assessment processes, special project committees and workgroups and arising from community interest, outreach exercises and more. In the 2012-14 period, work toward a Strategic Plan included Community Tables exercises that some of you may have been a part of. This kind of engagement is critical in setting organisational goals, typically for a five-year period.

Input is welcome at any stage of a process, but it can be costly in many ways when it comes after extensive outreach. So, John encourages the community to spread the word that there are many ways to participate right from the start.

We are grateful for the participation of community members in our many programs, to families who put their children in our trust, and to the City, Province and Federal government for the grants that fund critical needs for the ongoing success of the Oaklands Community Association and of course to individual donors.

Whether volunteering, attending an event or taking a class, you have a positive effect on our bottom line, & therefore our ability to meet needs. Yes, for a Treasurer—it does come back to money to carry out our mandate, shown on Page 7 of your copy of the Annual Report. Part of our work as a volunteer Board of Directors is to secure & administer funds to deliver needs through our staff structure. You should know that OCA manages categories of funds.

If you take a look at Page 11 & 12 of the Annual Report, you will see that 63% of revenue comes through programs & services. Wages and benefits require 71%, so the difference comes through grants and similar program funding.

Some funding comes through donations. In 2017, our neighbours— maybe you— contributed individual donations of \$4,178.80 (part of the 11,482 total).

Funding for special projects such as the Ryan Street Greenway led by community members, the Community Gardens Initiative or the coming Oaklands Rise Living Streets woonerf pilot project are considered directed, or restricted, funds. It is important to understand that restricted funds are received from external sources for specific purposes. They cannot be diverted to any other purpose—however great the need—and must be spent as directed.

As reported last year, the prognosis for future growth is excellent.

With 145 families on a waiting list for child care services, we are keenly aware that OCA is constrained by limitations of the current facilities and by the interrelationships among owners. These include: the City, School District & OCA itself, in the case of Oaklands Neighbourhood HSE. As many will know, others include the Oaklands Chapel which has extended our rental of facilities for Out-of-School Care year, by year, by year.

If we are to meet the need for services identified in the Community Assessment processes, including desperately needed child care places, then we must plan to raise funds and find solutions.

[Type text]

It is expected that the incoming Board will need to call a meeting of members to vote on a Special Resolution focused on capital planning needs. Please plan to attend and vote. Details will follow through the OCA website, Newsletter, & as OCA bylaws require.

Meanwhile, we are already positioning ourselves internally for greater effectiveness in community outreach, opportunities to volunteer, alignment of job roles and re-considered approaches to programs such as the Sunset Market. No worries, the market will continue!

ED Chris Holt is examining the feasibility of a number of options to further strengthen our fiscal and operational environment.

Please refer to the OCA Financial Statement handout, pages 3-to-5.

STATEMENT OF 2017 FINANCIAL POSITION (P

Current assets: \$815,349.00 against liabilities: \$459,772.00

Current net assets: \$355,577.00 (an increase of 22,125 over 2016)

STATEMENT OF OPERATIONS & CHANGES IN NET ASSETS

Revenue for 2017: \$1,315,989.00 Expenses: \$1,293,664.00

Income exceeds expenditures by \$22,325.00

The surplus achieved is within the acceptable range for a non-profit society, especially as we face significant capital challenges in the coming years.

STATEMENT OF CASH FLOWS - IN THE BLACK \$5,726

Expense increases are primarily due to program costs and the wage increase approved for implementation with the October 1, 2016 payroll, which took full effect in 2017 and a consultancy to facilitate certain personnel matters. We are and want to be an attractive employer in Victoria and the ECE wage increase is part of that intent.

Revenue:

Program fees: down 15k and the commensurate expenses are down as well. This results from elimination of certain out-trips in 2017.

BC Prov Grants: down \$20,000 Funding varies and can seem unpredictable. We'll continue to pay close attention to accurate cost and revenue projections to strengthen our partnership approach to grant application.

Federal funding: down \$5,000 The Youth Program was not held in 2017.

Funding for specific programs: down \$11,000 As I understand it, this was affected in part by uncertainty as to the availability of space as that impacted marketing the programs. As you are aware, our current facilities do not meet needs.

Market income: down \$2,500

Pleased to report that Advertising & Other Revenue: up \$14,300
Again, bottom line, income exceeds expenses by \$22,325.00

Motion to accept treasurer's report

Moved by: John O'Brien

[Type text]

Seconded by: Andrew Lauzon
Motion Carried

Motion to appoint McVoy Rule and Company as Auditors for 2018 Fiscal Year

Moved by: John O'Brien
Seconded by: Laurie Morgan
Motion Carried

Personal matters require John to step down from the Board for a time, but will be available as a pro bono consultant to the Knowledge Development Committee and will continue to be involved in neighbourhood activity, namely the Oaklands Rise Living Streets Woonerf and Kings Road Greenway Pilot Project. So, I'll be out and about in the neighbourhood - look forward to seeing you at the Sunset Markets and maybe at an Oaklands Rise event.

5. President's Report – Dave Driedger

Dave expresses that he has appreciated the sense of duty and team spirit from OCA staff, volunteer and board members this past year. He is looking forward to the rest of 2018-2019 and what is to come for OCA.

He highlights that Knowledge Development is important for OCA and that John O'Brien has offered to help OCA to consolidate filing system more effectively and efficiently.

Dave discusses the need for facility planning and that staff will guide the board on facility planning in terms of what we make good use of and what we require. Dave advises that OCA may have to come back to community membership in Fall 2018 with more plans regarding facilities and in the meantime our new ED (Chris Holt) will be assessing and planning OCA's facilities needs.

Dave would like to see us maintain good staff development and that OCA is and remains one of the most desirable places to work with good conditions, boosting team morale and treating employees well.

In terms of neighbourhood planning, the City of Victoria has asked all 13 Victoria neighbourhood associations to do a three-year plan. From the sounds of it, it will likely be OCA's turn in 2019. OCA's Land Use Committee is very interested in assisting with the neighbourhood plan. The City of Victoria wants residents input and OCA wants to provide an umbrella for residents' ideas and help facilitate the process.

Cooperation for neighbouring community associations has been happening. We joined up with Fernwood to host markets together at the end of summer 2017 and have had good communications with other neighbouring associations as well.

The latest strategic plan for OCA is for 2015-2020. Some time between now and 2019 OCA may want to look ahead to review and amend ideas for the strategic plan going forward from 2020.

Dave invites members to join us for our breakout round tables concluding the formal meeting. OCA Director Laurie Morgan will report on the OCA's Community Needs Assessment. City of Victoria representative Gary Pemberton will talk about application process and potential Community Grants available for OCA to apply to. Land Use Committee member Ben Clark will talk about how OCA can help collaborate in the Neighbourhood Planning process and needs that we have heard of so far.

Motion to accept the President's report

[Type text]

Moved by: Andrew Lauzon
Seconded by: Robin Drader
Motion Carried

6. Executive Director's Report

Chris dubs himself as the new kid on the block with 5-6 weeks in as Executive Director for OCA. He notes that he has been overwhelmingly welcomed into OCA by the board, staff and community. He thanks everyone he has worked with so far for being the professionals that you are. The coordinators are making my intro into the org so easy.

One of the things Chris has found out about Oaklands is that it's a vibrant community where people are excited - things are happening here. We are going to have a new board and have a new ED and it will be fun exploratory year with new ideas.

Chris asked himself what does a community association do? Community members come together as a grassroots organization to work on issues in their community. It's the very nature of what the community is. Community Associations work on activism, services, and opportunity to work on social inclusion.

Chris then asked himself does this fit with our mission statement?

OCA Mission Statement:

Strengthening the Oaklands Community by providing programs, services and resources for its residents, businesses and visitors.

OCA Mandate:

1. To establish and operate facilities to provide amenities to benefit the Oaklands neighbourhood.
2. To promote public education and awareness in the areas of family support, counselling, child care, safety and health.
3. To assist residents of the Oaklands neighbourhood in improving their quality of life both as individuals and as a community.
4. To solicit, and acquire funds and other assistance and to accept donations, and real or personal property and to use such donations in furtherance of the purposes of the Society.

Speaking about buildings, we are at capacity at nearly all times. We have so many community groups using our space that we are consistently at capacity. We are thinking about new space or different space whether one larger space or separate spaces.

The Tiny Tikes program is an example of family support, out of school care, daycare program, workshops, community dinners, counselling (stay tuned), Childcare, Safety and Health Yoga, dancing seniors night.

As an org we represent a whole neighbourhood - if there is external force coming in we help. When there are multiple internal groups with opposing views we facilitate space to work together with groups through mediation and assisting in finding ways to work through opposing views.

Fundraising we will do lots of this.

[Type text]

Questions on where we go from here:

What's our community vision?

How do we connect north and south Oaklands?

What official forums do we have for conversations?

What are the issues that we have that we are facing and how to we collectively work on them together?

Let us know if something is going on and don't hesitate to use us for ideas or concerns or as a resource.

Motion to accept the ED's report

Moved by: Andrew Lauzon

Seconded by: Russ Smith

Motion Carried

7. Election of Directors: (Dave Driedger)

Voting guidelines:

We have nine positions on the OCA board – five positions are voted on even years and four positions are voted in on odd years.

Three current OCA members remain with one-year terms – Dave Driedger, Marielle Tounsi and David Angus. John O'Brien resigned one year in to his two-year term so we have a space for one person to be voted in for a one-year term. We have five positions that are coming up for a two-year election term. We have three people on board who want re-election and six people wanting to join for first time.

Dave will call for nomination first for our one-year position followed secondly by the two-year positions.

After closing nominations Chris Holt will go away and print ballots. While Chris is printing ballots each candidate will come up to microphone to tell us about themselves for roughly a minute each. Marielle Tounsi the OCA board secretary will speak on behalf of those not present.

Motion for clarifying motion to acclimate Harry Kope into the one-year term to serve on the OCA board.

Moved by: Bob Miller

Seconded by: Greg Gyorfi

Motion Carried

Bio Presentation Order:

- Per Anderson
- Kevin Gallichon (bio read by Marielle Tounsi)
- Kevin Keates (bio read by Marielle Tounsi)
- Andrew Lauzon
- Melissa Lim
- Rob Miller
- Laurie Morgan
- Peggy Muncaster
- Brenda Turner

After bios for nominees were completed a member from the Community Garden Initiative asked if there was a potential conflict of interest for nominees who are in a community group opposition the community garden initiative.

[Type text]

Rob Miller speaks up as a representative for himself and the other nominee who are in the working group clarifying their position and that it isn't opposing the community garden initiative but rather that they just have a few concerns that they would like to have addressed.

Dave explains OCA's policy on dealing with conflicts accordingly.

8. BC Societies Act Bylaw Amendments: Andrew Lauzon

Include changes from report

The bylaw we are changing is ratio of approval voting from $\frac{3}{4}$ to $\frac{2}{3}$ and notification to AGM.

Motion to approve all ByLaw changes as recommended by the OCA Board to comply with the New BC Societies Act

Andrew explanation. Concerns about digital notification verses print and physical. Maybe it can be generic language verses specific.

Motion to accept amendments to the OCA ByLaws:

Moved by: Rob Tornack

Seconded by: Andrea Warner

Motion Carried

9. Board Election results:

31 voting in total

5 x 2 year term members 2018-2020

- Andrew Lauzon 28 votes
- Laurie Morgan 27 votes
- Kevin Keates 21 votes
- Melissa Lim 21 votes
- Brenda Turner 13 votes

10. Adjournment – 9:00pm

Motion to adjourn the OCA 2018 AGM

Moved by: Russ Smith

Seconded by: Greg Gyorfi

Motion Carried