



# Oaklands Community Association

## Mission

*Strengthening the Oaklands community by providing programs, services and resources for its residents, businesses and visitors.*

## Board of Directors Meeting – Monday, March-23-15

**Present:** Eric Hallman, Elaina Mack, Laurie Morgan, Clint Megaffin, Ben Clark, Bridget Minishka, Traci Fontana-Wegelin

### 1. Adoption of Agenda & Minutes

Eric Hallman moved, Laurie Morgan seconded, carried unanimously

### 2. Adoption of Minutes

Eric Hallman moved, Elaina Mack seconded, carried unanimously

### 3. Manager's Presentation (Sandy Robertson)

- Sandy gave an overview of information he has collected from police and bylaw enforcement on graffiti within Oaklands and graffiti behaviour in general.
- The VTAG anti-graffiti program in Victoria provides free paint kits to any resident for covering graffiti on telephone poles. OCA now has VTAG kits for anyone who wants them.
- Sandy will organize a day of action for graffiti cover-up. The day of action will likely focus around Oaklands centre and public parks. Some incentive such as a free BBQ will likely be organized

### 4. Correspondence

- New e-mail board@oaklandscommunityassociation.com is a new e-mail.

**Action:** Give the city the board @oaklandscommunityassociation.com. Ben will inform. Eric will look into e-mails. Send dropbox to Laurie and Clint.

### 5. Community Report (Councillor Marianne Alto)

- Marianne Alto was unable to attend due to City of Victoria Budget meetings.

### 6. Treasurer's Report

- In lieu of a Treasurers report, ED gave overview of financials. ONH saw profits this month, while OCC recorded a loss.

### 7. Executive Director's Report

- Allieren Ward has completed work on the spring/summer guide.
- Market vendors have begun to confirm for the upcoming season.
- Traci will be focusing on a wage grid for the organization.
- Two very successful camps occurred during spring break.
- Traci gave an overview of ongoing conversations with neighbours on noise. Explained the recent open house for neighbours to come in and talk about the noise. Will continue to work with neighbours on new strategies to mitigate noise wherever possible. Nicole will meet with Carol Stringer and Joyce K. to continue the discussion.

## 8. Committee Reports

### a) Land Use

- An overview of this committee was given.
- Ben Clark will continue with Land Use as a citizen member of the committee.
- 1330 Ivy Place will be going to public hearing March 26.
- Residents opposed to the plan at the OCA land use meeting.

**Action:** Land use committee to respond to City of Victoria letter on potential Official Community Plan changes for subdivision development permits.

### b) Parks

- An overview of this committee was given.

### c) Finance

- An overview of this committee was given.
- Clint Megaffin volunteered to join this committee.

### d) Strategic Planning

- An overview of this committee was given. The next meeting (TBD) will discuss implementation of the plan.
- Clint Megaffin, Laurie Morgan, and Elaina Mack volunteered to participate in the discussion regarding implementation.

**Action:** Traci will ensure the Strategic Plan is posted publicly.

### e) Human Resources

- An overview of this committee was given.
- Laurie Morgan volunteered to join the committee.

### f) Market

- An overview of this committee was given.
- Alex Harned came in December to talk about the market. Expressed an interest in greater community involvement. Market handbook created to support the market.

**Action:** The Vendor handbook will be reviewed by the Directors before Monday morning for review. A motion will be made once final edits are made.

## 9. Other Business

- Executive Officer positions were discussed. The officer positions will have to be filled as of the April meeting, even if only on an acting basis.
- Kim Walker willing to stand as president of the OCA, Eric Hallman willing to take the Treasurer role on an interim basis.
- Update of signing authority

**Motion:** Eric moves that effective March 23, 2015 the following new signing officer is appointed to the coast capital account: Laurie Morgan. Seconded Elaina by Elaina Mack, carried unanimously.

**Motion:** Eric moves effective March 23, 2015 Bridget Minishka and Ben Clark are removed as authorized signing authority for all Vancity accounts and will be replaced by Clint Megaffin. Seconded by Laurie Morgan, carried unanimously.

- Assignment of Committee Chairs & Land Use contact on city website
- Chairs will be decided at the next meeting of the committee.
- Board/Staff Orientation & Board Manual
- Melissa Root is available to assist with getting a new board manual together.

**Action:** Traci will forward Melissa's info.

- Update info for Prices Alarms
- Traci will update Prices Alarms with Eric Hallman's contact info.
- Youth board member/Partnering with Volunteer Victoria's Youth on Boards Program

**Action:** Traci will connect with the Youth on Boards program to inquire about details. Traci will ask Nicole (interested youth) if she is willing to attend the next board meeting to see if she likes it.

- Next meeting set for the April 27th.

## 10. In-Camera

## 11. Adjournment